

Cal/OSHA COVID-19 Daily Checklist for Agricultural Employers

May 8, 2020

This checklist should be reviewed and completed daily to help agricultural employers prevent the spread of COVID-19 in the workplace. Refer to the [Cal/OSHA's Safety and Health Guidance on COVID-19 Infection Prevention for Agricultural Employers and Employees](#) for additional information and guidance.

Procedures to Prevent the Spread of COVID-19

- Screen employees for COVID-19 symptoms when they arrive at work, observe for symptoms throughout the day and immediately send workers home or to medical care if they have acute respiratory illness symptoms.
- Ensure adequate cleaning supplies are readily available.
- Ensure handwashing facilities, including soap and paper towels, are readily available.
- Frequently check supplies of soap and paper towels.
- Ensure restrooms are kept clean and sanitary.
- Ensure handwashing facilities are located at or near restrooms.
- Ensure additional handwashing facilities and supplies are placed as close to work areas as possible.
- Ensure employees are encouraged to frequently use washing facilities.
- Ensure employees are instructed to not share tools or equipment and/or to sanitize between uses.

Procedures to Increase Physical Distancing

- Use a stick or tape measure to demonstrate six feet of distance (wherever it is practiced whether outdoors, in vehicles or in structures).
- Adjust work practices, work stations, line speeds and other processes to enable employees to maintain safe physical distancing.
- Provide additional seating and shade structures to allow employees to be at least six feet apart.
- Hold meetings and trainings in small groups so workers can maintain six feet of distance between each other.
- Place drop-boxes or drop-off locations near the road so vehicles do not need to enter the farm.

